

Blissfield Yuletide Festival

Craft Show

Located at Blissfield Elementary
640 S Lane St, Blissfield, MI 49228

Email: blissfielddyuletidefestival@gmail.com

RULES AND PROCEDURES

(Created in 2024)

The Blissfield Yuletide Craft Show will be held on the **second Saturday of November from 9:00 a.m. to 4:00 p.m.**

Show Set-up Information

- Set up time is Friday 5:00 p.m.-9:00 p.m.
- Exhibitors must register at designated check-in location to receive show information before setting up.
- Booth contents CANNOT be covered overnight and all products must be on display for jurying.
- The Committee juries booths after show set-up. Each booth is inspected for compliance to the rules stated here, as well as the products stated on the vendor application or renewed contract. Warnings will be issued for violation of rules. Failure to correct said warning can result in not being asked back for the following year.

Booth Provisions and Requirements

- Booth spaces are 9'x6' (gym) and 11'x5' or 18'x3' (hallways) as marked at \$40 per space. This does NOT include the use of any tables or chairs. You MUST provide your own chairs, tables or displays.
- The Committee reserves the right to limit the number of booths rented to a vendor.
- Use of electricity is not guaranteed; only select spaces have outlets nearby. Electrical cords may NOT cross walkways or be above booths. Vendors must provide their own electrical cords.
- NO additional tables, racks, backdrops, or goods will be allowed outside your marked space. Items and signage may not be hung on walls, lockers, whiteboards, cabinets, etc.
- All extra product and/or empty transport containers must be stored out of sight in the booth or in the exhibitor's vehicle. No storage space is provided outside the exhibitor's space.
- Access aisles between booths are not provided; your measured booth space includes your entry to your booth, as well as your seating space.

Day of Show and Contract Renewals

- Exhibitors may shop the show starting at 9:00 a.m. on Saturday. · No portion of the exhibit is to be packed or removed, unless sold, until 3:00 p.m. Saturday. · Exhibitor parking is in the lot behind elementary ONLY.
Any fire lane/access drive may not be blocked at any time.
- Exhibitors will leave the rented space in the same condition as found, free of debris.
- No open flames are allowed (ie: for candles.)
- The contract for booth space rental will be in only ONE person's name and address.
- Exhibitors must be 18 years old, or have an adult (18 years or older) present.

- Subleasing of space will NOT be allowed. The person named on the contract must be present the day of the show.
- To ensure space and price in the next year's show, payment must be made by Thursday **February 6**.

Types of Product

- The Committee reserves the right to limit the number of booths for each type of craft to prevent show saturation (ie: candles, jewelry, evergreens, etc.)
- Any change in product offerings must be submitted in writing to the Committee at least two months prior to the show. The Committee reserves the right to refuse the vendor's request.
- No references to, or products made from marijuana, tobacco, or drug products.
- All sale items must be in good taste and not obscene, dangerous, or illegal. This is a family friendly event, please keep it that way.
- The Craft Show Committee has the right to request any unsuitable items (including manufactured items and items not previously approved by the Committee) be removed from the exhibitor's display. Non-compliance will result in removal of the exhibitor from the current and/or future shows.

Cancellations and Refunds

- NO REFUNDS WILL BE GIVEN for any cancellations

Liabilities and Disclaimers

- Neither the Blissfield Yuletide Committee, the Village of Blissfield nor Blissfield Community School shall be held liable or responsible for loss due to fire, theft or other damages, whether caused negligently, willfully or otherwise, and they are hereby released from any and all liabilities of loss, injury and/or damages to person or property.
- It is the responsibility of the exhibitor to meet all craft show deadlines stated here. The Blissfield Yuletide Committee is in no way obligated to offer space to any exhibitor who misses deadlines. · If the show is canceled for any reason, the contract for booth space shall terminate and the exhibitor shall waive any claims, except the return of paid rental fees, which will be fully reimbursed regardless of the date of cancellation.
- All correspondence with the Blissfield Yuletide Committee must be done in writing. · Exhibitors must notify the Blissfield Yuletide Committee of any changes to their address, phone number or email. · By signing the show contract, the exhibitor agrees to abide by these rules.

*** The decisions of the Blissfield Yuletide Committee are final in any and all matters. ***

Payments are ONLY to be made to the Village of Blissfield.

Please send payment to 130 S. Lane St, Blissfield, MI 49228. Debit or credit card payments may be made in person at the Village Office or over the phone 517-486-4347. There is a 3% fee. Hours are Monday through Thursday 8am-6pm.

Please contact blissfielddyuletidefestival@gmail.com for any questions.

Blissfield Yuletide Craft Show 2024
Application

Name: _____

Vendor/ Business Name: _____

Address: _____

City/State/Zip: _____

Email: _____

Phone: _____

Company Website: _____

Type of Craft/Product line selling(please be very specific): _____

With a signature, you are requesting to be a vendor for the Blissfield Yuletide Craft Show. Spaces are on a first come first serve basis. Actual vendorship status will be granted once we receive completed application and full payment.

Forms and payments can be dropped off at the Blissfield Village Office at 130 S. Lane St. Blissfield, MI.

Make checks payable to Village of Blissfield

Fees are nonrefundable

Email Blisseldyuletidefestival@gmail.com with any questions

Signature: _____

Date: _____