



BLISSFIELD

Main Street



Village of Blissfield  
Downtown Development Authority – Regular Meeting  
September 13, 2017  
6:00 p.m.

**SEPTEMBER MINUTES**

- I. Call to Order – **Brenda Butler, Mike Gunter (departed 7:20), Ray Jones, Barb McHenry, April Wolfe, Kayla Singleton (arrived at 6:14)**
- II. Pledge of Allegiance
- III. Approval of August 2017 Minutes – **Motion by Jones. 2<sup>nd</sup> by Butler. Passes 5-0.**
- IV. Community Comments
- V. Committee Reports
  - Commerce – Ray Jones
  - Design – Mike Gunter
  - Outreach/Events – No September Meeting
- VI. Discussion Items
  1. Downtown Carillon Presentation – **Larry Zaiser – Larry presented the downtown carillon system to the board. He was able to hook up the system to the current outdoor speaker system.**
  2. MMS Strategy Development Session, Oct. 4 – **The board set a meeting time of 8am.**
  3. Main Street Now Conference – March 26-28, St. Louis, MO
  4. Yuletide Community Meeting – September 27, 6pm.
- VII. Action Items
  1. Tractor Cruise-In T-Shirt Purchase/Band Contract – **The board approved purchase of 120 T-Shirts for \$1,020 and awarded “Last Nation” a payment of \$400. Motion by Singleton. 2<sup>nd</sup> by Wolfe. Passes 6-0.**
  2. Banner Purchase - **To board approved the purchase of an additional 50 burgundy light pole banners for \$2,835. Motion by Jones. 2<sup>nd</sup> by Singleton.**
  3. Car Show Give-Away Purchase - **Approved a \$450 purchase to Napa Auto Parts for the final car/bike show on September 14, 2017. Motion by Gunter. 2<sup>nd</sup> by Jones. Passes 6-0.**

**MISSION STATEMENT**

With enthusiastic volunteers, hard work and inspiration, we will preserve the structures of yesterday, support our labors of today, and build our dreams of tomorrow. This will establish and maintain a prosperous and welcoming community for stakeholders, visitors and surrounding communities.

Board Members: Julie Goll, Mike Gunter, Denise Adams, Ray Jones, Barb McHenry, Kayla Singleton, Dorothy Steedle, April Wolfe



4. Façade Grant Approval – Focul Point Productions – **The board approved Focul Point Productions for their 3<sup>rd</sup> and final payment of \$5,000. Motion by Gunter. 2<sup>nd</sup> by Butler. Passes 6-0.**
- VIII. Director Report – See Weekly Report
  - IX. Announcements
  - X. Adjournment – **Motion by Butler. 2<sup>nd</sup> by Jones. Passes 5-0. Meeting adjourned at 7:23pm.**

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