

Meeting Minutes

Downtown Development Authority — Regular Meeting

130 S. Lane St. March 13, 2019 6:00 p.m.

Members Present: Brenda Butler, Mike Gunter, Barb McHenry, Sandy Witt, April Wolfe, Scott Croft, Bob Valdez, Heather Marks

Members Absent: None

Village Representative(s) present: Jim Wonacott, Village Administrator. April Welch, ED Director.

1. Call to Order 6 pm.
2. Approval of Minutes — Wolfe motioned to approve minutes, Witt second. None opposed, motion carried.
3. Approval of Committee Minutes —Gunter motioned for acceptance of the committee minutes, Valdez second. None opposed, motion carried.
4. Committee Reports — Commerce, met on 2/28/19. Design committee met on 2/6/19. Outreach committee met on 2/21/19.
5. Facade Grant Application/JEQ Realty — Motion to approve the payment of \$5,000.00 this fiscal year, and \$211.71 next fiscal year (October 2019) to JEQ Realty for completed work related to their grant application from 202 S. Lane Street was made by Croft, second by Wolfe. None opposed, motion carried.
6. Snowflake Pole Decorations —Motion to approve the purchase of 6 snowflake pole decorations from Bronner's for \$1,867.50 was made by Butler, second by Witt. None opposed, motion carried.
7. Letters of Interest — Motion to recommend the Village Council approve Shelby Simpson and Laura Nichols to the DDA Board was made by Gunter, second by Wolfe. None opposed, motion carried.
8. Board Training — Michigan Main Street.
9. Director's Report — Presented by Welch.
10. Unfinished Business — None discussed.
11. Announcements — None provided.
12. Adjournment — A motion to adjourn the DDA Board meeting at 8:05 pm was made by Gunter, second by Butler. None opposed, motion carried.

