



BLISSFIELD

Main Street



Village of Blissfield  
Downtown Development Authority – Regular Meeting  
June 13, 2018  
6:00 p.m.

**MINUTES**

**Present: Brenda Butler, Scott Croft, Mike Gunter, Ray Jones, Barb McHenry, April Wolfe**  
**Absent: Kayla Singleton**

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of May Minutes- **Motion by Jones. 2<sup>nd</sup> by Bulter. Passes 6-0.**
- IV. Committee Reports
  - Commerce – Ray Jones (Chairman)
  - Design – Mike Gunter (Chairman)
  - Outreach/Events – April Welch (Chairwoman)
- V. Action/Discussion Items
  1. Last Nation Contract (Tractor Cruise-In) – Materials Attached. **Motion by Wolfe. 2<sup>nd</sup> by Gunter to approve the band contract with “Last Nation” for their 3-hour performance to be played on 8/17/2018. Passes 6-0.**
  2. Decorative Fence Purchase – Materials Attached. **Motion by Gunter. 2<sup>nd</sup> by Wolfe to purchase an additional decorative fence for street closures not to exceed \$658. Passes 6-0.**
  3. Façade Grant Approval (Transcend Physical Therapy) – Materials Attached. **Motion by Jones. 2<sup>nd</sup> by Wolfe to award Emily Quinton (Transcend Physical Therapy) a façade grant for \$1,1064.81 (50% of total project cost) for the façade improvements to her building.) Passes 6-0.**
  4. National Main Street Sublicensing Agreement – Materials Attached. **Motion by Jones. 2<sup>nd</sup> by Wolfe to approve the trademark sublicensing agreement with the National Main Street Center. Passes 6-0.**
  5. Antiques on the Lane (AOTL)– Update. **Motion by Butler. 2<sup>nd</sup> by Croft to approve the event on September 22, 2018. Passes 6-0.**
  6. Draft Budget – Materials Attached. **Motion by Gunter. 2<sup>nd</sup> by Butler to approve the attached budget as presented for FY 2018-19 with workplans**

**MISSION STATEMENT**

With enthusiastic volunteers, hard work and inspiration, we will preserve the structures of yesterday, support our labors of today, and build our dreams of tomorrow. This will establish and maintain a prosperous and welcoming community for stakeholders, visitors and surrounding communities.

Board Members: Brenda Butler, Mike Gunter, Ray Jones, Barb McHenry, Scott Croft, Kayla Singleton, April Wolfe



to be provided at the July 11<sup>th</sup> DDA meeting by the Yuletide/Wassail Festival Committees. Passes 6-0.

- VI. Director Report – See Weekly Report
- VII. Announcements
- VIII. Adjournment. **Motion by Wolfe. 2<sup>nd</sup> by Croft to adjourn the meeting at 8:05pm. Passes 6-0.**

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