



Village of Blissfield  
Downtown Development Authority – Regular Meeting  
January 11, 2017  
6:00 p.m.  
**(January Minutes)**

- I. Call to Order – **6:01. Members Present: Denise Adams, Julie Goll (6:21), Mike Gunter, Ray Jones, Barb McHenry, Kayla Singleton, Dorothy Steedle, April Wolfe**
- II. Pledge of Allegiance
- III. Approval of December 2016 Minutes – **Motion by Jones. Affirmed by McHenry. Passes 7-0**
- IV. Community Comments - None
- V. Reports
  1. Committee Reports
    - Commerce
    - Design – Mike Gunter – **Gunter and Dotson discuss the façade grant application update. Gunter requests for an advertisement in the Blissfield Advance announcing the DDA accepting applications through March 1.**
    - Outreach/Events
  2. Director Report
- VI. Discussion Items
  1. Main Street Now Conference – **May 1-3, Pittsburgh, PA – Dotson provided an update to the Main Street NOW conference and asked the board to consider which volunteers they would like to send.**
  2. Committee Member Approval/Recruitment – **The board re-affirmed the membership of the 3 MS Committees as provided in the board packet. Motion by Jones. Affirmed by Singleton. Passes 8-0**
  3. Bluegrass on the River - **The board discussed changing the scope of the event and/or suspending the event indefinitely. Dotson will meet with the Bluegrass Committee to discuss future options and inform the board at their February meeting.**

**MISSION STATEMENT**

With enthusiastic volunteers, hard work and inspiration, we will preserve the structures of yesterday, support our labors of today, and build our dreams of tomorrow. This will establish and maintain a prosperous and welcoming community for stakeholders, visitors and surrounding communities.

Board Members: Julie Goll, Mike Gunter, Denise Adams, Ray Jones, Barb McHenry, Kayla Singleton, Dorothy Steedle



4. Railroad Lighting – Update – **Dotson and Gunter informed the board with regards to the progress of the railroad lighting project and a potential opportunity to collaborate with the Village on a joint project.**
5. MMS Committee Services (3 Applicable Services) – **Dotson presented 3 MMS Services to the board to consider. The board asked Dotson to move forward in submitting application materials for; the Market Study update and Business Recruitment Training and potentially the Retail Merchandising and Business Transition Planning services. The applications are due on March 24.**

VII. Action Items

1. Committee Appointments (Todd Treloar & April Welch) - **Todd Treloar and April Welch were approved to the Design and Commerce Committees. Motion by Jones. Affirmed by Goll. Approved 8-0**
2. Façade Grant Approval (Minnie’s Retro Candy Shoppe) – **The board Approved a façade grant in the amount of \$500 to Minnie’s Retro Candy Shoppe. Motion by Steedle. Affirmed by Singleton. Passes 8-0. The board also awarded a façade grant to the Bliss-Liewert Senior Center in the amount of \$811.79 contingent on the Design Committees approval. Motion by McHenry. Affirmed by Steedle. Passes 8-0.**
3. Mission Statement Update – **No action taken.**

VIII. Announcements

- IX. Adjournment – **Motion by Jones. Affirmed by Gunter. Passes 8-0.**

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