



Village of Blissfield
Downtown Development Authority – Regular Meeting
February 8, 2017
6:00 p.m.

- I. Call to Order – **6:04. Members Present: Mike Gunter, Ray Jones, Barb McHenry, Kayla Singleton (6:41), Dorothy Steedle, April Wolfe**
- II. Pledge of Allegiance
- III. Approval of January 2017 Minutes - **Motion by Jones. Affirmed by Steedle. Motion Passes 5-0**
- IV. Community Comments – **Dixie Andres, chairwoman of the Blissfield Bluegrass on the River Committee addressed the board with regards to the future of the event.**
- V. Reports
 1. Committee Reports
 - Commerce – Dorothy Steedle
 - Design – Mike Gunter. Gunter discussed the façade
 - Outreach/Events – Denise Adams
 2. Director Report
- VI. Discussion Items
 1. Winter Event Recap. / Community Discussion – **Dotson announced that the event would take place on March 7, 2017 at 6pm at the Blissfield Village Hall.**
 2. Professional Photography – Vicki Schmucker – **Dotson discussed the need for more photographs for advertising/marketing efforts and sought input from the board.**
 3. O’Mara Park Benches (2) Donation – **Trustee Gunter and Dotson discussed the donation of two park benches and memorial plaques from O’Mara Park.**
 4. Bluegrass Festival Update – **Dixie Andres and Dotson shared ideas with the board about the future of the August event. These ideas include vacating management/organization of the event and shifting all responsibilities to the Southeast Michigan Bluegrass Association (SEMBA).**
- VII. Action Items

MISSION STATEMENT

With enthusiastic volunteers, hard work and inspiration, we will preserve the structures of yesterday, support our labors of today, and build our dreams of tomorrow. This will establish and maintain a prosperous and welcoming community for stakeholders, visitors and surrounding communities.

Board Members: Julie Goll, Mike Gunter, Denise Adams, Ray Jones, Barb McHenry, Kayla Singleton, Dorothy Steedle, April Wolfe



1. Main Street Conference Costs Approval – **The board approved \$3,495.20 for volunteers to attend the National Main Street Conference in Pittsburgh, PA from May 1-3. Motion by Wolfe. Affirmed by Jones. Motion passes 6-0.**
2. MMS Action Items – Program & Sublicensing Agreement – **The DDA Board of Directors approved the MMS Program and Sublicensing agreement contingent on the approval of the Village Council. Motion by Gunter. Affirmed by McHenry. Passes 6-0.**
3. Mission Statement Update – **The board chose not to update the DDA mission statement at this time.**

VIII. Announcements

IX. Adjournment – **Motion by Jones. Affirmed by Steedle. Meeting adjourned at 8:15.**

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