

Meeting Minutes
Downtown Development Authority – Regular Meeting
130 S. Lane St. November 13, 2019 6:00 p.m.

Members Present: Brenda Butler, Sandy Witt, April Wolfe, Scott Croft, Mike Gunter, Barb McHenry, Heather Marks, Bob Valdez, Laura Nichols, Shelby Simpson

Members Absent:

Village Representative(s) present: Jim Wonacott, Village Administrator.

1. Call to Order 6:00 pm.
2. Approval/Acknowledge of Minutes (October) – McHenry motioned to approve minutes, Nichols second. None opposed, motion carried.
3. Visitors welcomed
4. Committee Reports – Commerce met 10/29/2019. Design committee met on 11/05/2019. Outreach committee met on 10/16/2019.
5. Coach Light Plaza – Discussion held.
6. Motion – Valdez motioned to provide permission and allowance of time for DDA Director Marks to further research the viability of developing the Coach Light Plaza under guise of DDA/Village ownership. Butler second. None opposed, motion carried.
7. Christmas Tree - Discussion held. Action tabled.
8. Jessica Jeffery Façade Grant – Discussion held.
9. Motion – Croft motioned to provide up to \$5000.00 in awarding of Grant for the exterior improvements and renovations of property address 117 W. Adrian St., Blissfield, (aka Royal Yoga). Butler second. Roll called: all Yes, none opposed, motion carried.
10. Yuletide 2019 – Discussion held. Many praises to the organizers provided.
11. Michigan Main Street – Discussion held. Leigh Young to visit 12/11/2019.
12. Bus Trip – Discussion held. Please provide feedback to Marks.
13. MDA Conference – Gunter and Marks attended.
14. DDA Director Input – Wonacott inquired the DDA Board for input to be considered for the DDA Director’s evaluation.
15. Motion – Nichols motioned to recommend retention of DDA Director Marks as a full time Village employee. Simpson second. None opposed, motion carried.
16. Director’s Report – Provided and reviewed.
17. Unfinished Business – None discussed.
18. Announcements – New downtown business possibility announced.
19. Adjournment – McHenry motioned to adjourn the DDA Board meeting, Croft second. None opposed, motion carried.
20. Adjournment at 7:19 p.m.