



BLISSFIELD

Main Street



Village of Blissfield
Downtown Development Authority – Regular Meeting
August 8, 2018 6:00 p.m.

Minutes

Present: Brenda Butler, Scott Croft, Mike Gunter, Ray Jones, April Wolfe

Absent: Judy Grize, Barb McHenry

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of Minutes
- IV. Committee Reports
 - Commerce – Ray Jones (Chairman)
 - Design – Mike Gunter (Chairman)
 - Outreach/Events – April Welch (Chairwoman)
- V. Action/Discussion Items
 1. Committee Member Resignation – Materials Attached. **Motion by Croft. 2nd by Gunter to approve resignation of Brittany Alcock. Passes 5-0.**
 2. Façade Grant Payment Approval – Materials Attached. **Motion by Gunter. 2nd by Croft to approve the payment to Transcend for 1064.81, for completed work outlined in façade grant application. Passes 5-0.**
 3. Yuletide workplan– Materials Attached. **Discussion by board and Yuletide Committee Chair, Catherine Summers regarding workplan. Workplan approved contingent on funding. Catherine stated 75% of budget would be pledged by 8/31, and 75% would be in receipt by 9/12. If not, a plan B will be provided.**
 4. Events & Outreach committee structure feedback – tabled due to time constraint
- VI. Director Report – See Weekly Report
- VII. Announcements
- VIII. Adjournment – **Motion by Gunter. 2nd by Butler. Passes 5-0. Meeting adjourned at 7:30pm.**

MISSION STATEMENT

With enthusiastic volunteers, hard work and inspiration, we will preserve the structures of yesterday, support our labors of today, and build our dreams of tomorrow. This will establish and maintain a prosperous and welcoming community for stakeholders, visitors and surrounding communities.

Board Members: Brenda Butler, Mike Gunter, Ray Jones, Barb McHenry, Kayla Singleton, April Wolfe