



Village of Blissfield
Downtown Development Authority – Regular Meeting
April 12, 2017
6:00 p.m.

- I. Call to Order – **6:02. Present: Ray Jones (6:30), Julie Goll, Mike Gunter, Barb McHenry, Kayla Singleton, April Wolfe.**
- II. Pledge of Allegiance
- III. Approval of March 2017 Minutes - **Motion by Goll. Affirmed by Gunter. Motion passes 5-0.**
- IV. Community Comments
- V. Reports
 1. Committee Reports
 - Commerce – Dorothy Steedle
 - Design – Mike Gunter
 - Outreach/Events – Denise Adams
 2. Director Report
- VI. Discussion Items
 1. DDA Work Plan/Event Leadership Overview (See Packet) – **The board discussed the current work plans as well as the volunteers/committees associated with each project. The board requested that Dotson put an advertisement in the Blissfield Advance seeking chairpersons/volunteers for our winter events in hopes of getting more of a head start for this year’s activities.**
 2. Business Blitz (All Committees) – **Dotson suggested an outreach campaign to local businesses showcasing the program while also providing an opportunity for additional feedback with regards to the community, program, and doing business in Blissfield. The board discussed this idea and asked Dotson to explore its viability.**
 3. Downtown Banners – **Dotson stated he and Gunter were moving forward with the project and that he hoped to bring more information back from the National Main Street Conference.**
- VII. Action Items

MISSION STATEMENT

With enthusiastic volunteers, hard work and inspiration, we will preserve the structures of yesterday, support our labors of today, and build our dreams of tomorrow. This will establish and maintain a prosperous and welcoming community for stakeholders, visitors and surrounding communities.

Board Members: Julie Goll, Mike Gunter, Denise Adams, Ray Jones, Barb McHenry, Kayla Singleton, Dorothy Steedle, April Wolfe



1. Façade Grant Approval – Eric Slusher Flooring (See Packet) – **The board approved Eric Slusher Flooring (135 S. Lane St.) for a façade grant in the amount of \$3,107.49 (\$6,214.98 total cost) to; repair frame and replace awning (front), replace rear door, and install rear awning frame and awning (color scheme to match front awning) by a vote of 6-0. Motion by Jones. Affirmed by Singleton.**
 2. Street Closure Fence – Material Purchase (See Packet) – **The board approved the purchase of materials to assemble a street closure decorative fence to be used at downtown events in an amount not to exceed \$600 by a vote of 6-0. Motion by Gunter. Affirmed by Wolfe.**
Gunter leave meeting at 7:20.
- VIII. **Announcements – Ray Jones asked Dotson to set up a meeting with the Main Street chairs, himself (Jones), Jim Wonacott and myself (Dotson) to discuss quorum challenges and the state of the program as early as possible.**
- IX. **Adjournment – Motion by Goll. Affirmed by Singleton. Motion passes 5-0 and the meeting is adjourned at 7:26pm.**

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