Meeting Minutes

Downtown Development Authority – Regular Meeting

130 S. Lane St. February 12, 2020 6:00 p.m.

Members Present: Scott Croft, Mike Gunter, Barb McHenry, Shelby Simpson, Heather Marks, Cindy Zanger, Laura Nichols, Sandy Witt

Members Absent: Brenda Butler, Bob Valdez, April Wolfe

Village Representative(s) present: Jim Wonacott, Village Administrator, Joe Frey, Village Administrator.

1. Call to Order 6:00 pm.
2. Approval/Acknowledge of Minutes (January) –
	1. Motion – Croft motioned to approve minutes, Witt second. None opposed, motion carried.
3. Visitors – Beth Borchardt, Bill Borchardt, Raul Martinez and family, Kathleen Jordan, Christopher Jordan, Paul Schutt.
4. Raul Martinez concern presented – Discussion held.
5. Issue Media Group, Paul Schutt representative – Discussion held.
6. Coach Light Plaza Update – Discussion held.
	1. Subcommittee formed.
7. Michigan Main Street – Discussion held.
	1. DDA Board meeting scheduled for 02/26/2020, 6 p.m. @ the Village Office.
8. Mini Park – Update provided.
9. RRC (Redevelopment Ready Communities) – Update provided.
10. RRC/Community Development Fellow – Discussion held.
	1. Motion – McHenry motioned to authorize up to $6,000.00 towards the $51,250 salary for application to obtain a Community Development Fellow per Village of Blissfield Memo (Joe Frey Village Administrator) dated 02/11/2020. Nichols second. Roll called: Simpson – Yes, McHenry – Yes, Gunter – Yes, Zanger – Yes, Marks – Yes, Witt – Yes, Nichols – Yes, Croft – Yes. Members Absent: Butler, Valdez, Wolfe. Motion carried.
11. Volunteer Coordinator – Update provided.
12. Railroad Day – Update provided.
	1. Date: May 2nd, 8 – 4 p.m.
13. Summer Concert Series – Information Shared.
14. Director’s Report – Update provided.
15. Committee Reports – Information provided.
16. Unfinished Business – Discussion held on Impact Report distribution.
17. Thank you – A public thank you to Jim Wonacott for his guidance and contributions to the DDA of The Village of Blissfield.
18. Adjournment –
	1. Croft motioned to adjourn the DDA Board meeting, McHenry second. None opposed, motion carried.
19. Adjournment at 7:53 p.m.