

Meeting Minutes
Downtown Development Authority – Regular Meeting
130 S. Lane St. April 8, 2020 6:00 p.m. held via Zoom Internet

Members Present: Scott Croft, Mike Gunter, Shelby Simpson, Heather Marks, Cindy Zanger, Sandy Witt, April Wolfe, Bob Valdez, Barb McHenry

Members Absent: Laura Nichols, Brenda Butler

Village Representative(s) present: Joe Frey, Village Administrator

1. Call to Order 6:00 pm.
2. Approval of Minutes – Discussion held.
 - a. Motion - Valdez made a motion to approve the minutes as presented. McHenry second. None opposed, motioned carried.
3. Committee Reports – Review held.
 - a. Design Committee did not meet, Event Committee did not meet, and Commerce Committee did not meet.
 - b. Zoom meetings requested to be initiated for DDA committees in April.
4. Parking Trial – Discussion held.
 - a. Motion – McHenry made a motion to recommend to the Village Counsel consideration to change the downtown Village corridor parking space angles to be changed from 45 degree striping to 60 degree striping for a trial period of choice. Witt second. None opposed, motion carried.
5. Work plans – Discussion held.
 - a. Timeline emphasized.
6. TIF Plan – Discussion held.
7. Visitors – None present on the Zoom meeting.
8. Application(s) for Grant/Loan program – Discussion and review held.
 - a. Motion – Marks made a motion to allow businesses in the Village of Blissfield to apply to the DDA Board of the Village of Blissfield for loans set at a rate of 3% APR. Wolfe second. None opposed, motion carried.
 - b. Motion – Valdez made a motion to approve the Mini-Grant application funding to be up to \$1,500.00 for the DDA Board of the Village of Blissfield to approve on individual submitted Mini-Grant applications. Marks second. None opposed, motion carried.
 - c. Zoom internet meetings will be held each Tuesday and Thursday at 6:30 p.m. to review Loan/Mini-Grant applications received.
9. PATRONICITY Crowd funding – Discussion held.
 - a. Motion – Simpson made a motion to permit the DDA Director to initiate a Crowd Funding program with PATRONICITY. Wolfe second. Motion carried.
 - b. Motion – Croft made a motion to provide a T-Shirt (design and vendor to be determined at a later date), for donations of \$25.00 or more to the PATRONICITY Crowd Funding. Simpson second. None opposed, motion carried.
10. Coach Light – Discussion held.
 - a. Subcommittee Strategic Planning meeting to be held April 16.
11. Director’s Report - Review provided.
12. Unfinished Business
13. Announcements
14. Adjournment –
 - a. McHenry made a motion to adjourn the DDA Board meeting, Zanger second. None opposed, motion carried.
15. Adjournment at 7:31 p.m.